

UP CHAPTER OF CREDIT UNIONS  
VENDOR NIGHT April 12<sup>th</sup>, 2019

**VENDOR REGISTRATION FORM**

(Please fill out completely)

Name \_\_\_\_\_

Company \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_ *(must be included)*

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

What product or service does your company provide?

\_\_\_\_\_

Will your booth need electricity? Yes No

Note any vendor you would like to be near \_\_\_\_\_

Note any vendor you would NOT like to be near \_\_\_\_\_

**Name Tags (if desired)**

Print clearly below the person(s) name that needs a name tag. You are more than welcome to bring your own name tags.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# VENDOR REGISTRATION PAYMENT FORM

+ \_\_\_\_\_ Registration Fee: Payment- \$500 before February 8<sup>th</sup>  
\$550 February 8<sup>th</sup> to March 15<sup>th</sup>  
Note: Does not include cost of hotel stay

**Sponsorships: If you wish to be a sponsor please include payment for your selected sponsorship with your registration fee. Registration fee is not included with sponsorship fee.**

+ \_\_\_\_\_ **Platinum: (\$2500 and up)** Headline on all printed materials including posters and the weekend brochure used on vendor night and for the educational sessions; also honorable mention throughout the weekend. Prime booth placement at Vendor Show.

+ \_\_\_\_\_ **Gold: (\$1500-\$2499)** Name on printed materials including weekend brochure and honorable mention throughout the weekend. Prime booth placement at Vendor Show.

+ \_\_\_\_\_ **Silver: (\$500-\$1499)** Name on weekend brochure and honorable mentions throughout the weekend. Prime booth placement at Vendor Show.

= \_\_\_\_\_ **TOTAL COST OWED**

## Payment Option:

\$ \_\_\_\_\_ **Total Amount Paid**

Check payable to: UP Chapter of Credit Unions:

Send to: Integra First Federal Credit Union  
2600 10<sup>th</sup> Street  
Menominee, MI 49858  
Attn: Becky Harding

I agree to the guidelines established for this event.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*\*\*REMEMBER YOU MUST BOOK LODGING AT A LOCAL HOTEL\*\*\***

# Helpful Checklist!

- ✚ Read the registration for information and guidelines
- ✚ Decide if you can be a sponsor - Get higher visibility at the Vendor Show and other sponsorship perks!
- ✚ Mail your registration forms and check
- ✚ Book your lodging needs at a local hotel
- ✚ Ship all display material by April 5<sup>th</sup>
- ✚ Set up booth space beginning at noon on April 12<sup>th</sup>
- ✚ Clean up by 10:30p.m. on April 12<sup>th</sup>
- ✚ Enjoy the breakfast buffet April 13<sup>th</sup>

## Useful Information:

Island Resort and Casino  
W 399 US 2 & 41  
Harris, MI 49845  
(800)682-6040  
Attn: Rachel

Comfort Suites  
3600 Ludington Street  
Escanaba, MI 49829  
(906)786-9630  
Group ID: UP Chapter Annual Meeting

Rebecca Harding  
Integra First Federal CU  
(906)863-5566  
[rharding@integralfirstfcu.com](mailto:rharding@integralfirstfcu.com)  
Vendor Show Information

Maggie Anderson  
Tru North Federal CU  
(906)485-1210 Ext. 209  
[manderson@thecu.net](mailto:manderson@thecu.net)  
Vendor Show Information